

# Directions for GOA-ON leads and presenters

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Thank you all for agreeing to lead a session, breakout or to present at this workshop. Briefly here are a few guidelines to follow:

**Session Chairs:** For Wednesday's session chairs<sup>1</sup> we will be having a brief meeting during lunch before the start of the workshop to go over technology and logistics and any other last minute items. For the rest of the session chairs<sup>2</sup> we will be having the same informational meeting after Wednesday afternoon's session prior to dinner. Overall there are a few things to remember when chairing the session: timekeeping will be key for this workshop as we have a lot of presentations on a tight time schedule; make sure that you designate a time keeper (Erica Ombres has volunteered or if you prefer you can designate one of your choice) so we can stay on top of the schedule. We want to make sure that we have time for plenty of valuable discussion at the end of every session.

**Breakout leads<sup>3</sup>:** There will be an informational meeting after Wednesday afternoon's session at 18:00, prior to dinner, at which we will answer all your questions and provide logistical information. Breakout leads are in charge of designating a note taker and at the end of their session the breakout leads must compile **only 2** slides for the report out the following day. Each breakout session must have at least one note taker (preferably two) to try and document all of the conversation that happens during the session. These slides must be given to Jeremy Mathis ([Jeremy.mathis@noaa.gov](mailto:Jeremy.mathis@noaa.gov)) preferably Thursday evening but no later than 6am Friday morning.

**Speakers:** To ensure that we have time for valuable Q&A and discussion, all speakers will be kept to their given times. Each session will have a timekeeper, so please make sure that you know who they are and what the time signals will be. (5 minutes left white card, 2 minutes left yellow card, 1 min left red card-wrap it up!)

- **Speakers in Wednesdays opening sessions:**

Please consider the time which has been assigned for your topic and try to limit your slides to no more than one per minute. For the late afternoon presentations on OA by region, please include information beyond your own research, especially focusing on OA variability in the natural environment which will be important in formation for all participants as we shape the observing network. If you have suggestions for the ideal OA observing configuration (of platforms, locations, etc.) for your assigned region, please include that as well.

- **Speakers in the physico-chemical variability and the ecosystem response sessions on Thursday:**

Please be sure to address the key science issues relevant to the establishment of long-term observing programs in the area/region prescribed. Examples of what has worked and what hasn't worked in your own research are fair to include but try not to focus solely on reporting research findings. We have only assigned 10 minutes for your topic and we need for you to provide the background for the breakout sessions which follow. Remember that more general OA presentations for several regions will have already been presented on Wednesday afternoon. We suggest a maximum of 10 slides.

- If you have any questions please contact Phil Williamson ([p.williamson@uea.ac.uk](mailto:p.williamson@uea.ac.uk)) or Libby Jewett ([libby.jewett@noaa.gov](mailto:libby.jewett@noaa.gov)) for more guidance. We suggest a maximum of 10 slides.

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<sup>1</sup> Carol Turley, Bronte Tilbrook & Arthur Chen

<sup>2</sup> Libby Jewett, Maciej Telszewski, Mark Ohman, Jim Orr, Jan Newton, Jeremy Mathis & Phil Williamson

<sup>3</sup> Eric de Carlo, Rodrigo Kerr, Bruce Menge, Kirsten Isensee, Richard Bellerby, Jeremy Mathis, Dwight Gledhill, Sam Dupont & Terrie Klinger